

Coronavirus (COVID-19): Risk Assessment Action Plan

Greenfield Primary School

Assessment conducted by: Claire Stylianides	Job title: Headteacher	Covered by this assessment: Staff, Pupil, Parents and Visitors
Date of assessment: Aug 2021	Date of next review: Oct 2021	Reviewed: 28 Feb 2022

Following the government moving to Step 4 on July 19th, the control measures for schools were updated. These are the control measures moving forward:

1. Ensure good hygiene for everyone.
2. Maintain appropriate cleaning regimes.
3. Keep occupied spaces well ventilated.
4. Follow public health advice on testing, self-isolation and managing confirmed cases of COVID-19.

This plan was updated to take account of the updated control measures for the start of the 2020/21 academic year. However, should there be an outbreak within school, concerns regarding a new variant of Covid or high prevalence in the local community, further action may need to be taken. Please note, when the government makes any changes to Covid laws and guidance, we will initially take a cautious approach to removing measures in school while we monitor the impact. Therefore, some measures will be maintained initially where they minimise risks without causing detrimental impact to pupils' learning or wellbeing.

Highlighted sections will only be continued/reinstated should there be a need as indicated in the Outbreak Management Plan (OMP).

28 Feb 2022 – since statutory restrictions were lifted on 24/2/22, [the guidance for schools](#) was updated. The control measures continue to be the same 4 listed above. The risk assessment has been reviewed – key points/changes are in purple font. Some highlighted actions refer to (under guidance of local public health) outbreaks only and some will be initially maintained and reviewed mid-March once we have considered the impact after the half term circuit break.



The sole purpose of this risk assessment is to support schools in preparing for all pupils, in all year groups, to return to school full-time from the beginning of the autumn term while reducing the risk of coronavirus transmission. The risk assessment was written in collaboration with a number of local authorities.

- For the purpose of this risk assessment, the term ‘coronavirus’ to refer to coronavirus disease 2019 (COVID-19). Schools must ensure that this risk assessment reflects the local setting and context of the school. Staff must be consulted with regard to this risk assessment (this must take into consideration all types of workers including agency workers, casual staff and contractors and any other adult on site as well as your permanent staff).
- This risk assessment is not exhaustive and is issued to schools as a template to assist in the production of a comprehensive document that covers the particular circumstance of the setting – **as such, the risks and risk controls should be deleted/amended/added-to to reflect the school.**
- This should be viewed alongside relevant advice and guidance from the Department of Education and reflect any additional subsequent guidance issued to schools.
- For further reference:
 - [Actions for schools during the coronavirus outbreak](#)
 - [Coronavirus \(COVID-19\): guidance for schools and other educational settings](#)
 - [What parents and carers need to know about schools and other education settings during the coronavirus outbreak](#)

Key:	
Level of risk prior to control	Identifies the risk before any steps to reduce the risk have been taken
Risk Description:	Outlines the area of concern. This list is not exhaustive, and schools should add/amend/delete where appropriate e.g. risks for pupils with complex needs.
Risk Controls:	The measures that will be taken to minimise the risk. These are generic and should be adapted for the school context. Add <additional information>
Impact:	Could be L/M/H or numeric, depending on what is used in the school setting.
Likelihood:	Could be L/M/H or numeric, depending on what is used in the school setting. NB IF IMPACT AND LIKELIHOOD ARE BOTH HIGH, THEN THE ACTIVITY SHOULD BE STOPPED UNTIL ADDITIONAL CONTROL MEASURES ARE PUT IN PLACE.
Responsible person:	The identified staff member(s) responsible for implementing the risk controls.
Completion Date:	The date by which required plans for controls will be in place. To support planning, identify which controls need to be in place before pupils return to the setting. Individual schools can then personalise to their own setting.
Line Manager Check:	Sign off to ensure that the risk has been minimised as far as possible.



Risk Description/Area of Concern	Level of risk prior to control <>	Risk Controls	Level of risk is now <>	Likelihood <>	Responsible person	Planned completion Date	Line Manager Check
The school lapses in following national guidelines and advice, putting everyone at risk	H	<p>To ensure that all relevant guidance is followed and communicated:</p> <ul style="list-style-type: none"> The school to keep up-to-date with advice issued by, but not limited to, DfE, NHS, Department of Health and Social Care and PHE, and review its risk assessment accordingly Information on the school website is updated. Pupils updated via classrooms as necessary. Any change in information to be shared with Chair of Governors and passed on to parents and staff by Parentmail and ClassDojo <p>As a result, the school has the most recent information from the government, and this is distributed throughout the school community.</p>	L	M	Headteacher	Ongoing	
Poor communication with parents and other stakeholders	H	<ul style="list-style-type: none"> All staff/pupils aware of current actions and requirements and reminded frequently using school communication systems Headteacher to share risk assessment with all staff Parents notified of risk assessment plan and shared with parents via website and signposted on ClassDojo. <p>As a result, all pupils and all staff working with pupils are adhering to current advice.</p>	L	M	Headteacher	3/9/2021 and ongoing	
Lack of awareness of policies and procedures	H	<ul style="list-style-type: none"> School leaders will ensure that all policies impacted on by coronavirus controls are updated 	M	M	Headteacher, SBM and deputy head	3/9/21	

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		<ul style="list-style-type: none"> Pupils are made aware of the school’s infection control procedures in relation to coronavirus via a coordinated programme of delivery from staff on the morning of their first day in school. Care should be taken to do this for every pupil even if they do not attend on the first day. All are informed that they must tell a member of staff if they begin to feel unwell. <p>As a result, all staff and pupils are aware of the policies and procedures in place to keep themselves safe in school.</p>			Staff and parents	03/09/20 and ongoing	
<p>Poor hygiene practice in school – general - Getting or spreading coronavirus by not washing hands or not washing them adequately</p>	H	<ul style="list-style-type: none"> Posters are displayed at the entrance to the school, around school and in every classroom reminding staff, pupils, parents and visitors of the hygiene practice required in school (e.g. washing/sanitizing hands before entering and leaving school) Pupils to wash their hands with soap before and after break times and lunchtimes for no less than 20 seconds Teachers to remind pupils following school holidays and to reiterate key messages in class-time (when directed) to pupils to: <ul style="list-style-type: none"> Cover coughs and sneezes with a tissue, To throw all tissues in a bin To avoid touching eyes, nose and mouth with unwashed hands. Additional alcohol-based sanitiser (that contains no less than 60 percent alcohol) and tissues to be provided for the school 	M	M	<p>Headteacher & Admin staff</p> <p>All staff and pupils</p> <p>Site manager</p>	<p>03/03/21</p> <p>Ongoing</p> <p>Ongoing</p>	

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		<p>reception area, dining hall, classrooms and other key locations for staff, pupils and visitors</p> <ul style="list-style-type: none"> • Infection control procedures are adhered to as far as possible in accordance with the DfE and PHE’s guidance • Sufficient amounts of soap (or hand sanitiser where applicable), clean water, paper towels and waste disposal bins are supplied in all toilets and kitchen areas • Hand washing facilities are supervised by staff when pupils are washing their hands to avoid overcrowding in hand washing areas and to ensure pupils wash hands correctly. • Pupils and staff do not share cutlery, cups or food. • Staff are encouraged to bring in their own cups and utensils • All utensils are thoroughly cleaned before and after use • Teaching assistants and Mid-Day staff are trained to carry out additional cleaning. Tables, door handles, doors and toilets are cleaned at lunchtimes in addition to the usual daily clean and as and when required. Paper/hand towels are refilled regularly. • Hand sanitiser provided for the occasions when people can’t wash their hands • Signage and posters around school about hand washing or using hand sanitiser <p>As a result, all pupils and staff are adhering to high standards of hygiene to minimise risk of transmission.</p>			<p>All staff, parents and pupils</p> <p>All staff</p> <p>Site Manager</p>	<p>Ongoing</p> <p>Ongoing</p> <p>3/9/21</p>	

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		As a result, office practice in office spaces limits the risk of the spread of any infection.					
Poor hygiene practice – specific – shared classroom spaces and intervention rooms (ICT suite, Enrichment Room).	H	<ul style="list-style-type: none"> As with classrooms, minimal clutter and maximise spacing. Arrange seating so KS2 pupils will not sit facing each other. Rooms to be booked for use/timetabled. Desks, handrails and handles to be cleaned during the day (continue at lunchtimes). Use equipment (e.g. pencils, wbd) from own class. Staff maintain 1-2m distance from pupils and each other where possible. Pupils wash hands before session and afterwards before returning to class. These rooms tend to not have windows so doors should be propped open to keep as well ventilated as possible. CO2 monitors are in place in least ventilated spaces. Site manager to check these regularly. All classrooms to be checked regularly. 	M	M	All staff	3/9/21	
Poor hygiene practice – specific - spread of potential infection at the start of the school day. Notes: – avoid cutting into teaching	H	<p>In line with government advice:</p> <ul style="list-style-type: none"> Issue information to young people, parents, carers and visitors not to enter the school if they display any symptoms of coronavirus or have recently (within 10 days or 6 if had 2 negative LFDs) tested positive. Issue information to parents about arrival and departure procedures, including safe drop-off and pick-up. Allow 	M	H	Headteacher	3/3/21 and ongoing	

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time/reducing length of school day. -avoid times being too far apart as this may encourage loitering and unpunctuality and may cause confusion		additional time to minimise mixing where possible and maintain some separate entrances. <ul style="list-style-type: none"> • Should OMP be implemented, inform each year group and their parents of their allocated times for the beginning and end of their school day. • Parents/carers to wear face covering when dropping off pupils • Staff supervising drop off of pupils to wear face covering • Inform each year group and their parents of the allocated entrance and exit points to school and where they should go on arrival. • Maintain separate cloak areas to minimise mixing when pupils store coats. • Ensure that pupils clean their hands regularly, including when they arrive at school, when they return from breaks, when they change rooms and before and after eating. • Soap and water is the best approach to this and pupils will use classroom sinks. Y5/6 Cook class need to use KS2 toilets – they have priority use at peak times (e.g. returning from playtime). The correct hand washing routine should be followed. • Ensure supervision of hand sanitiser use given risks around ingestion. • Small children and pupils with complex needs should continue to be helped to clean their hands properly. • All staff to wash hands on arrival in school • Make it clear to parents and pupils that they cannot congregate at the front of school prior to the start of the 			Headteacher Assigned staff Assigned staff	03/09/21 Ongoing Ongoing	

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		<p>school day – see start letters with confirmation and reminders on website and ClassDojo.</p> <ul style="list-style-type: none"> • Make parents and pupils aware of government recommendations with regard to transport. Inform parents and pupils of restrictions and plans relating to school transport. <u>No school transport in use.</u> • Issue information to pupils in relation to restrictions on their movement around the site • Sufficient supplies of hand-washing supplies should be provided to accommodate this procedure at the start of the day. <p>As a result, the risk of infection is reduced as pupils and staff arrive at school.</p>			<p>Class teachers</p> <p>Site manager</p>	<p>Ongoing</p> <p>Ongoing</p>	
<p>Poor hygiene practice – specific – toilet/changing facilities.</p>	M	<ul style="list-style-type: none"> • Staff to wear PPE when supporting pupils with toileting routines – mask, gloves, apron • All changing surfaces to be cleaned before and after each use • Staff to follow specific intimate care procedures – see policy • Any soiled clothes are put into a plastic bag (bagged) and sent home. <p>As a result, safe practices are followed and the risk of infection is reduced for staff and pupils.</p>	L	L	<p>All staff</p>	<p>Ongoing</p>	



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		As a result, any member of the school community who becomes unwell, is isolated quickly and appropriate action is taken to minimise the risk of infection.					
Poor management of pupils/class bubble organisation reduces the ability of staff to practice social distancing and social distancing between bubbles.	H	<ul style="list-style-type: none"> Classrooms allocated for provision and small adaptations made to support distancing where possible without compromising safety routes or fire escapes. Adults maintain 2 metre distance from each other, and from children where possible and when circumstances allow. Classrooms to be arranged to support adults to avoid face to face contact and minimise time spent within 1 metre of anyone. Where possible, pupil movement to be limited to minimise mixing and specialist teachers to move between allocated classrooms <p>As a result, staff and pupils are clear about where they should be, the times that they should be there and what they are delivering.</p>	M	M	Headteacher		
A pupil is tested and has a confirmed case of coronavirus.	H	<p>In line with government advice:</p> <ul style="list-style-type: none"> Close contacts (staff and pupils age 5 and over) will be advised to take LFD tests daily for 7 days and only self-isolate if the LFD is positive. Under 5s will be asked to take PCR test. Refer to the school symptom management Standard Operating Procedure (SOP). The Headteacher will contact PHE. 	M	M	Headteacher and SBM	Ongoing	

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		<ul style="list-style-type: none"> In the case of an outbreak, PHE’s local protection teams to advise school on appropriate action – this may include reinstatement of ‘bubbles’. See Outbreak Management Plan. <p>As a result, school leaders taken appropriate action in the event of a confirmed case of coronavirus and/or outbreak.</p>					
Insufficient staff to run face-to-sessions for pupils.	M	<ul style="list-style-type: none"> Leaders to ensure that they have a complete list of shielded (clinically extremely vulnerable) and clinically vulnerable adults for their school All staff have been offered vaccination to avoid unnecessary isolation periods. Leaders to ensure that the clinically vulnerable offered the safest available on-site roles where possible Protocols for staff to inform leaders if they need to self-isolate are clearly in place Leaders ensure there is a rota in place for cover in the instance that staff have to self-isolate. This includes TAs covering classes (where lessons etc are planned by a teacher) and may also include combining classes. <p>As a result, sufficient staff cover in place to provide the face-to-face support sessions for pupils.</p>	M	M	Headteacher	3/9/21	



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		<ul style="list-style-type: none"> Catering staff to maintain strict levels of hygiene in food preparation areas and follow whole staff guidance in reporting illness. All catering and MDS staff to wear facemasks, except on the playground – continue initially while reviewing situation. Pupils who bring a packed lunch, to eat in classrooms to reduce movement and maintain social distancing. Packed lunch storage spaces (additional trollies purchased) for each KS2 class so no mixing of bubbles. All staff and adult volunteers or visitors to wear facemasks in communal areas and corridors and where social distancing cannot be maintained – continue initially while reviewing situation. <p>As a result, the risk of infection during unstructured time is reduced.</p>			All staff		
Spread of infection in classrooms/shared areas e.g. staffroom, corridors.	H	<ul style="list-style-type: none"> All unnecessary items to be removed from classrooms and learning environments and stored elsewhere All soft furnishings and items that are hard to clean to be kept to minimum/necessary. Tissues and hand sanitiser to be located in each classroom/learning space Bins to be emptied/monitored twice daily in classrooms. Contact with communal surfaces, such as door handles etc to be minimised. Doors to be kept open 	M	M/H	All staff Headteacher Class teachers Site manager	20/07/20 03/09/20 Ongoing	



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		<ul style="list-style-type: none"> • Where possible, windows to be opened to provide ventilation. • Pupils have own set of pencil, pen, wbd and pens – all name labelled and stored in wallet. Y5/6 pencil cases – if allowed will need to be kept in school. • Pupils/staff to clean IT keyboards with hand sanitiser on blue paper towel. • Shared telephone handsets to be cleaned with anti-bacterial wipes or hand sanitiser on blue paper towel before and after each use • Shared teaching resources to be cleaned prior to and after use of another 'class bubble'. Teachers will touch equipment used by pupils so must continually wash hands/sanitise before and after dealing with equipment. • If any bodily fluids come into contact with classroom equipment, ensure that gloves are worn to remove the piece of equipment before it is thoroughly cleaned • Guidance issued to staff on the use of the staff room and staff toilet area, including maximum numbers at any one time (as per door labels). Staff to be reminded to adhere to social distancing at all times. Continue to limit occupation of staffroom to allow for some distancing by also using upstairs classroom at lunch/peak times. • Hand sanitiser to be in place at photocopiers/shared keyboards/telephones etc 			<p>TAs and cleaning staff</p> <p>Class teachers</p> <p>Admin staff</p> <p>TAs and group teachers</p> <p>Headteacher</p> <p>Site manager</p> <p>All staff</p>		



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		<ul style="list-style-type: none"> • Staff must wash and dry their own cups, plates and utensils, using disposable towels or load in dishwasher. • Est-eem cleaning product provided to clean equipment before and after use e.g. hot water dispenser, fridge • Toilets cleaned several times a day – staff wear PPE when cleaning the toilet areas • All staff and adult volunteers or visitors to wear facemasks in communal areas and corridors and where social distancing cannot be maintained – continue initially while reviewing situation. <p>As a result, the risk of infection to staff and pupils in classrooms is reduced.</p>					
<p>Poor pupil behaviour increases the risk of the spread of the infection.</p>	M	<ul style="list-style-type: none"> • Pupils are reminded of the behaviour policy on their return to school • Sanctions (and how they will be applied in the context of social distancing) are clearly communicated to pupils and parents. Behaviour policy is adjusted as a consequence • Pupils’ individual behaviour plans are reviewed and specific control measures identified and shared with pupils and staff where necessary. • The SLT/pastoral team will ensure that appropriate materials are on hand to support children’s wellbeing. PSHE sessions will need to provide children with the opportunity to rebuild friendships and social engagement and address issues linked to coronavirus. 	L	M	<p>Head/ deputy and Group teachers</p> <p>Headteacher and SENCo</p>	<p>03/09/21 and ongoing</p>	

Risk Description/Area of Concern	Level of risk prior to control <>	Risk Controls	Level of risk is now <>	Likelihood <>	Responsible person	Planned completion Date	Line Manager Check
		As a result, pupils and staff understand the behaviour policy/individual plans in context.					
Pupils with complex needs are not adequately prepared for a return to school or safely supported.	H	<ul style="list-style-type: none"> • Leaders and staff should review individual pupils' handling plans, including the use of PPE • Additional advice should be sought from external agencies where appropriate in relation to moving and handling (physiotherapy, occupational therapy) • Review individual communication plans where close proximity is expected e.g. on-body signing • Plans should be understood, shared and followed consistently by all staff working with those pupils • Prepare additional social stories to support pupils with autism / learning difficulties (highlighting changes to classrooms/arrangements/use of PPE, for example) and share with parents and pupils prior to pupils returning to school. <p>As a result, pupils with complex needs are well supported.</p>	M	M	Deputy and SENCo All staff Deputy & SENCo	Ongoing	
Vulnerable pupils and pupils with SEND do not receive appropriate support.	H	<ul style="list-style-type: none"> • Appropriate planning is in place to support the mental health of pupils returning to school • Agree what returning support is available to pupils with SEND in conjunction with families and other agencies. <p>As a result, pupils with SEND and those concerned about returning to school are well supported.</p>	M	M	Deputy and SENCo	03/09/20	



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Mental health and wellbeing affected through isolation or anxiety about coronavirus	M	<ul style="list-style-type: none"> Regular keep in touch meetings/calls with any staff members who are isolating/working at home Staff are able to talk about their anxieties and know how to raise a concern Staff are kept up to date on changes in guidance so that they feel reassured 	L	L	Head and Deputy		
Increased number of safeguarding concerns reported after lockdown.	M	<ul style="list-style-type: none"> Agree safeguarding provision to be put in place to support returning pupils Ensure that key staff (DSL and deputies) have capacity to deal with any arising concerns Follow up any referrals made by staff swiftly, while maintaining social distancing. <p>As a result, safeguarding remains of the highest priority and practice.</p>	L	L	Head and DSL Head DSL	03/09/20	
Emergency evacuation due to fire etc.	M	<ul style="list-style-type: none"> Lockdown, fire and emergency evacuation procedures to be reviewed so that social distancing can be maintained between bubbles Leaders to communicate procedures to all staff Staff to communicate emergency evacuation procedures to pupils at the beginning of each day. <p>As a result, social distancing between bubbles is maintained in the event of an emergency evacuation or fire drill.</p>	L	L	Headteacher Class teachers	03/09/20	



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Cleaning is not sufficiently comprehensive.	H	<ul style="list-style-type: none"> Ensure that all cleaning and associated health and safety compliance checks have been undertaken prior to opening A nominated member of staff monitors the standards of cleaning in school and identifies any additional cleaning measures Where possible, additional cleaning staff employed (or given additional hours) to increase the regularity of cleaning Whilst pupils are at breaktime/lunchtime, identified member of staff to clean tables/door handles with a disinfectant spray. Gloves to be worn during this and hands washed afterwards Disposable gloves/wipes/sprays are next to photocopiers/printers etc Cleaners to act upon guidance normally linked to 'deep cleans' as part of their daily procedures (i.e. a focus on door handles, toilets, changing room, toys in the Early Years). <p>As a result, high standards of cleanliness are maintained in school.</p>	M	M	Site manager SBM Headteacher Assigned staff Site manager	03/09/21 Ongoing	
Contractors, deliveries and visitors increase the risk of infection.	H	<ul style="list-style-type: none"> All contractors to be checked to ensure that they are essential visitors prior to entry to the school Agree arrival and departure times (not in Drop Off and Pick Up period) with contractors to ensure that there is no contact with staff or pupils All contractors/visitors to wash hands either prior to or on entry to the school site. 	M	M	Admin team	Ongoing	



Risk Description/Area of Concern	Level of risk prior to control <>	Risk Controls	Level of risk is now <>	Likelihood <>	Responsible person	Planned completion Date	Line Manager Check
		<ul style="list-style-type: none"> Contractors and visitors are directed to specific/designated handwashing facilities All areas in which contractors work are cleaned in line with government guidance Contractors to bring own food, drink and utensils onto site. Staff who receive deliveries to the school to wash hands in line with government guidance after handling Where possible, staff to identify safe/designated place for delivery without need for contact with staff. Drivers are not permitted to enter the school premises when making deliveries If drivers have to enter school site, ensure that they are asked to maintain social distancing and use hand sanitiser before entering the building Surfaces to be cleaned after any deliveries have been made. Anyone entering the site to wear a face covering, use hand sanitiser and maintain social distancing – maintain while the situation is reviewed. <p>As a result, any external visitors/contactors are kept safe and the risk to other members of the school is minimised.</p>			Site manager		
Increased risk of transmission in delivering curriculum PE Music	H	<ul style="list-style-type: none"> Assemblies will be pre-recorded and played on screen in class. One age phase may have assembly in the hall. Pupils need reading books. After pupils return, books are stored in boxes and returned to shelves after 72 hours. Class 	M	M			



Risk Description/Area of Concern	Level of risk prior to control <>	Risk Controls	Level of risk is now <>	Likelihood <>	Responsible person	Planned completion Date	Line Manager Check
Reading – books Assemblies		<p>readers – pupils have own copy of text and have name labelled bookmarks for identification.</p> <ul style="list-style-type: none"> • School trips are permitted to resume but will not take place at least in the Autumn term because the risk of compromising the integrity of bubbles by mixing with other schools attending venues or using coaches that have also been used by other schools is not conducive with guidance. • Given that there could be an additional risk of infection in environments where children and adults are singing, chanting, playing wind and brass instruments or shouting, singing should not happen in groups of more than 15 and when it does take place, children need to be side-by-side and not facing one another, room is well ventilated. Singing occurs in very short spells only and rooms are emptied and purged immediately afterwards. This has implications for our music curriculum and adjustments will need to be made. • PE lessons are still to take place. Where possible, they are to take place outside as transmission of the disease is reduced in the outdoors. Pupils will be kept in consistent groups and sports equipment will be cleaned thoroughly between each use by different groups. Hand hygiene and respiratory hygiene is paramount due to the nature of exercising and the way people breathe as a result. Hands must be washed thoroughly before and after completing a PE session. 					



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		<ul style="list-style-type: none"> • External coaches can still deliver PE sessions as long as they also follow the protective measures – including 2m distancing from adults and pupils. • Swimming will not take place until a detailed risk assessment has been provided by the pool and leaders are confident that social distancing and safety measures can be maintained travelling to and from the pool. • Pupils are able to sing along with songs after assembly with the following measures in place: <ul style="list-style-type: none"> ○ Everyone sings in a quieter voice - no shouting. ○ Windows and doors are all open. ○ Sing for only a small period (about 5 mins) and preferably before chn go out to play so the room can be purged afterwards. ○ Pupils to be facing forwards and with adults standing 2m behind or to the side, rather than in front of them. 					
Staff attending school who are asymptomatic	H	<ul style="list-style-type: none"> • All staff, volunteers and regular visitors are strongly encouraged to take part in twice weekly Lateral Flow testing. • LFT are stored at the correct temperate in school • LFT are locked away • LFT distribution register has been created to keep a log of which kits have been issued to which staff and when • Staff signed to consent to take the tests twice a week and provide the results to track and trace and school • Staff will socially distance when collecting the test kit 	M	M	Head Teacher and Admin Team	ongoing	



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		<ul style="list-style-type: none"> Record of results will be kept in school All staff have been issued with information about why the tests are important and how to carry out the test using the latest version of instructions. If a member of staff feels unwell with symptoms of C-19 they must follow the NHS guidance and get a PCR test. If they are unwell but do not have main symptoms, they are advised to take LFT test. If staff have a positive test result, they must inform the Head teacher and book a PCR test – the staff member must then isolate at home. Staff are routinely checked for asymptomatic cases 					

School-specific arrangements relating to risk assessment that may need additional detail:

Staff should read this risk assessment alongside the **September 2021 Arrangements and Covid Measures** document and Outbreak Management Plan.

Useful links:

- Safeguarding: <https://www.gov.uk/government/publications/covid-19-safeguarding-in-schools-colleges-and-other-providers/coronavirus-covid-19-safeguarding-in-schools-colleges-and-other-providers>
- Remote learning: <https://www.gov.uk/guidance/safeguarding-and-remote-education-during-coronavirus-covid-19>
- Attendance: <https://www.gov.uk/government/publications/coronavirus-covid-19-attendance-recording-for-educational-settings>
- Premises: <https://www.gov.uk/government/publications/managing-school-premises-during-the-coronavirus-outbreak/managing-school-premises-which-are-partially-open-during-the-coronavirus-outbreak>



July 2020

- Prevention and control- <https://www.gov.uk/government/publications/guidance-to-educational-settings-about-covid-19/guidance-to-educational-settings-about-covid-19>
 - Advice: <https://www.gov.uk/government/collections/coronavirus-covid-19-list-of-guidance>
 - Vulnerable: <https://www.gov.uk/government/publications/coronavirus-covid-19-guidance-on-vulnerable-children-and-young-people/coronavirus-covid-19-guidance-on-vulnerable-children-and-young-people>
 - Extremely vulnerable: <https://www.gov.uk/government/publications/guidance-on-shielding-and-protecting-extremely-vulnerable-persons-from-covid-19>
 - SEND - <https://www.gov.uk/government/publications/coronavirus-covid-19-send-risk-assessment-guidance/coronavirus-covid-19-send-risk-assessment-guidance>
 - Home learning support: <https://www.gov.uk/government/publications/coronavirus-covid-19-online-education-resources>
 - Remote support: <https://www.gov.uk/guidance/get-help-with-technology-for-remote-education-during-coronavirus-covid-19>
 - Accountability measures: <https://www.gov.uk/government/publications/coronavirus-covid-19-school-and-college-performance-measures/coronavirus-covid-19-school-and-college-accountability>
 - Pupils' mental health support/pastoral care at home: <https://www.gov.uk/government/publications/covid-19-guidance-on-supporting-children-and-young-peoples-mental-health-and-wellbeing/guidance-for-parents-and-carers-on-supporting-children-and-young-peoples-mental-health-and-wellbeing-during-the-coronavirus-covid-19-outbreak#helping-children-and-young-people-cope-with-stress>
 - Parents: <https://www.gov.uk/guidance/supporting-your-childrens-education-during-coronavirus-covid-19>
 - Parents with pupils with SEND: <https://www.gov.uk/guidance/help-children-with-send-continue-their-education-during-coronavirus-covid-19>
 - Supporting parents: <https://www.gov.uk/government/publications/covid-19-school-closures/guidance-for-schools-about-temporarily-closing#working-with-parents>
 - Financial support: <https://www.gov.uk/government/publications/coronavirus-covid-19-financial-support-for-education-early-years-and-childrens-social-care/coronavirus-covid-19-financial-support-for-education-early-years-and-childrens-social-care>
 - Exceptional costs: <https://www.gov.uk/government/publications/coronavirus-covid-19-financial-support-for-schools/school-funding-exceptional-costs-associated-with-coronavirus-covid-19-for-the-period-march-to-july-2020>
 - Reducing burdens: <https://www.gov.uk/government/publications/coronavirus-covid-19-reducing-burdens-on-educational-and-care-settings/reducing-burdens-on-educational-and-care-settings>
 - Social distancing: <https://www.gov.uk/government/publications/coronavirus-covid-19-implementing-social-distancing-in-education-and-childcare-settings/coronavirus-covid-19-implementing-social-distancing-in-education-and-childcare-settings>
 - PPE: <https://www.gov.uk/government/collections/coronavirus-covid-19-personal-protective-equipment-ppe>
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- Public health England <https://www.gov.uk/government/organisations/public-health-england>
 - NHS: <https://www.nhs.uk/conditions/coronavirus-covid-19/what-to-do-if-you-or-someone-you-live-with-has-coronavirus-symptoms/>
 - Government advice: <https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance>
 - DfE <https://www.gov.uk/government/publications/guidance-to-educational-settings-about-covid-19/guidance-to-educational-settings-about-covid-19>
 - A detailed checklist and key guidance for action for health and safety is available at: www.gov.uk/government/publications/managing-school-premises-during-the-coronavirus-outbreak/managing-school-premises-which-are-partially-open-during-the-coronavirus-outbreak
 - Information re testing: <https://www.gov.uk/guidance/coronavirus-covid-19-getting-tested>

