



Greenfield Primary School

Charging and Remissions Policy

February 2021

1 Introduction

- 1.1 All education during school hours is free. We do not charge for any learning undertaken as part of the National Curriculum, with the exception of some individual or group music tuition.

2 Voluntary contributions

- 2.1 When organising school trips or visits which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the trip. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.

- 2.2 If a parent wishes their child to take part in a school trip or event but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded and the school provides this information on request.

- 2.3 The following is a list of additional activities organised by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'. This list is not exhaustive:

- visits to museums
- sporting activities, which require transport expenses
- outdoor adventure activities
- visits to the theatre
- school trips abroad
- musical events

3 Residential visits

- 3.1 The school often organises a residential visit in school time or mainly school time, which may provide education directly related to the National Curriculum or enrich the curriculum. As such, we do not make any charge for the education or travel expenses but ask for a voluntary contribution from parents to cover the costs of these. We do make a charge to cover the costs of board and lodging. If parents cannot afford to pay the full costs of a residential visit, they are actively encouraged to discuss the situation with our Headteacher, who will decide charges on a case-by-case basis.

When our school informs parents about a forthcoming visit, we make it clear that parents who can prove they are in receipt of the following benefits will be exempt from paying the cost of board and lodging:

- Income Support;
- Income-based Jobseekers Allowance;
- Income-related Employment and Support Allowance;
- Support under Part VI of the Immigration and Asylum Act 1999;
- the guaranteed element of State Pension Credit;
- Child Tax Credit (provided you're not also entitled to Working Tax Credit and have an annual gross income of no more than £16,190 at time of print);
- Working Tax Credit Run-on - paid for 4 weeks after you stop qualifying for Working Tax Credit.

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4 Music tuition

4.1 All children study music as part of the normal school curriculum. We do not charge for this.

4.2 There is a charge for individual or group music tuition if this is not part of the National Curriculum. The peripatetic music teachers teach individual or small group lessons. The school commissions individual and group music lessons from Dudley Performing Arts and the school makes a charge to parents whose children take up these lessons. We give parents information about additional music tuition at the end and start of each academic year. Information is available throughout the school year.

5 Swimming

5.1 The school organises swimming lessons for all children in Year 3 and Year 4. These take place in school time and are part of the National Curriculum. We make no charge for this activity. We inform parents when these lessons are to take place.

6 Out of Hours Activities

6.1 The school sometimes offers additional activities after school. If a qualified instructor, who is not a member of the school staff, runs and organises these sessions, then a small charge may be made. Parents will be advised of the charge before places are requested and allocated.

7 Other Charges

7.1 Occasionally a voluntary contribution is requested to cover the cost of providing cooking ingredients in Key Stage 1. In Key Stage 2 a small charge is made for toast and juice as part of our Key Stage 2 Toast Bar.

Review

8 This policy is reviewed annually at the Summer Term meeting of our school's Governing Body Staffing and Finance Committee.